

Qualification Pack



Panchakarma Assistant

QP Code: HSS/Q3603

Version: 2.0

NSQF Level: 3

Healthcare Sector Skill Council || 520, DLF Tower A, 5th Floor, Jasola District Centre
New Delhi - 110025

Qualification Pack

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HSS/Q3603: Panchakarma Assistant

Brief Job Description

The individuals in this job provide assistance for Panchakarma Therapy under the close supervision and guidance of Panchakarma Clinician/ Therapist. They also support in performing basic clerical functions in the unit.

Personal Attributes

The role holder should exhibit co-ordination skills, self-discipline, empathy, dedication, patience, persistence and ethical behavior. It is also important for the individual to be well groomed and have good communication skills in English/Hindi/local language.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. [HSS/N3610: Assist in preparing the clients and medicaments for panchakarma procedure as per instructions or prescriptions](#)
2. [HSS/N3609: Assist in providing support during panchakarma procedure](#)
3. [HSS/N9625: Maintain interpersonal relationships and professional conduct](#)
4. [HSS/N9622: Follow sanitization and infection control guidelines](#)
5. [DGT/VSQ/N0101: Employability Skills \(30 Hours\)](#)
6. [HSS/N3608: Assist in post procedure compliances of panchakarma session](#)

Qualification Pack (QP) Parameters

Sector	Healthcare
Sub-Sector	AYUSH
Occupation	Ayurveda Therapy
Country	India
NSQF Level	3
Credits	16

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Aligned to NCO/ISCO/ISIC Code	NCO-2015/224
Minimum Educational Qualification & Experience	<p>10th grade pass with NA of experience OR 10th grade pass and pursuing continuous schooling with NA of experience OR 8th grade pass with 2 years of NTC with NA of experience OR 8th grade pass with 1 year NTC plus 1 year NAC with NA of experience OR 8th grade pass with 1 year NTC plus 1 year CITS with NA of experience OR 8th grade pass with 2 Years of experience relevant experience</p>
Minimum Level of Education for Training in School	
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 Years
Last Reviewed On	NA
Next Review Date	17/11/2027
NSQC Approval Date	17/11/2022
Version	2.0
Reference code on NQR	2022/HLT/HSSC/06759
NQR Version	2.0

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HSS/N3610: Assist in preparing the clients and medicaments for panchakarma procedure as per instructions or prescriptions

Description

This Occupational Standard describes the knowledge, understanding and skills required by an individual to assist therapist/doctor in pre procedural requirement of panchakarma session

Scope

The scope covers the following :

- Assist in preparing client for procedure
- Assist in Medicament preparation
- Setting up of Panchakarma unit

Elements and Performance Criteria

Assist in preparing client for procedure

To be competent, the user/individual on the job must be able to:

- PC1.** wear appropriate and clean attire as per organizational policies and procedures
- PC2.** maintain conducive ambience, environment and cleanliness in the unit
- PC3.** introduce oneself to the client and communicate in a way to reflect gender sensitivity
- PC4.** empathize with Persons with Disability (PwD)
- PC5.** encourage the client to ask questions, seek advice and express any concerns
- PC6.** maintain client's privacy
- PC7.** assist client in maintaining correct position and draping as per the instructions
- PC8.** ensure that personal articles of the individual are taken and kept secured as per organizational policies

Assist in Medicament preparation

To be competent, the user/individual on the job must be able to:

- PC9.** assemble the required articles, herbs and related formulations as per prescription/therapist/doctor's instructions
- PC10.** check the expiry date of formulations or material as per organizational policies
- PC11.** discard and maintain record of expired materials/ medicaments as per organizational policies
- PC12.** obtain necessary stock to replenish as per requirements

Setting up of panchakarma unit

To be competent, the user/individual on the job must be able to:

- PC13.** prepare panchakarma unit/set up as advised by the therapist/doctor
- PC14.** check that all equipment and tools are in working condition and safe to operate
- PC15.** place equipment and tools appropriately while ensuring safety and security

Knowledge and Understanding (KU)

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The individual on the job needs to know and understand:

- KU1.** procedures for safe practice
- KU2.** relevant workplace health and safety (WHS) legislation
- KU3.** norms set by accreditation agencies for panchakarma units
- KU4.** professional standards and codes of practice for the area of work
- KU5.** PwD laws/schemes/acts/provisions
- KU6.** the concept of anatomy and physiology (Rachana Sharira and Kriya Sharira)
- KU7.** description of Swasthya, Dincharya, Ritucharya, Sadvritta
- KU8.** client's position for basic panchakarma procedures
- KU9.** medicament preparation for basic panchakarma procedures like Shirobhyanga, Shirodhara, Udwarthanam, Abhyanga Snana, Kati basti, Padabhyanga, Lepa, Mardana, Udawartana, Samvaahana, Paadaghaata, Murdhni sneha etc
- KU10.** escalation protocols in case of non-compliances
- KU11.** the fundamental principles of Dravyaguna (introduction of Rasa, Guna, Virya, Vipaka & Prabhava)
- KU12.** identification, storage, conservation and general introduction of Panchkarma related drugs (Madanaphala, Indrayava, Vacha, Yashtimadhu, Trivrit, Aaragvadha, Snuhi, Triphala, Dashamoola, Bala, Nirgundi, Rasna, Guduchi, Erandmoola, etc.)
- KU13.** Standard Operating Procedures for maintenance of the panchakarma unit
- KU14.** equipment, materials and disposable required for basic panchakarma procedures

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write messages, notes and short descriptive text with reasonable accuracy for easy interpretation of the information
- GS2.** read documents and information displayed at the workplace
- GS3.** communicate effectively with co-workers and others
- GS4.** plan day to day tasks related to Panchkarma procedures for optimum productivity

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Assist in preparing client for procedure</i>	30	20	10	20
PC1. wear appropriate and clean attire as per organizational policies and procedures	-	-	-	-
PC2. maintain conducive ambience, environment and cleanliness in the unit	-	-	-	-
PC3. introduce oneself to the client and communicate in a way to reflect gender sensitivity	-	-	-	-
PC4. empathize with Persons with Disability (PwD)	-	-	-	-
PC5. encourage the client to ask questions, seek advice and express any concerns	-	-	-	-
PC6. maintain client's privacy	-	-	-	-
PC7. assist client in maintaining correct position and draping as per the instructions	-	-	-	-
PC8. ensure that personal articles of the individual are taken and kept secured as per organizational policies	-	-	-	-
<i>Assist in Medicament preparation</i>	40	40	25	30
PC9. assemble the required articles, herbs and related formulations as per prescription/therapist/doctor's instructions	-	-	-	-
PC10. check the expiry date of formulations or material as per organizational policies	-	-	-	-
PC11. discard and maintain record of expired materials/ medicaments as per organizational policies	-	-	-	-
PC12. obtain necessary stock to replenish as per requirements	-	-	-	-
<i>Setting up of panchakarma unit</i>	30	40	15	20
PC13. prepare panchakarma unit/set up as advised by the therapist/doctor	-	-	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC14. check that all equipment and tools are in working condition and safe to operate	-	-	-	-
PC15. place equipment and tools appropriately while ensuring safety and security	-	-	-	-
NOS Total	100	100	50	70

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National Occupational Standards (NOS) Parameters

NOS Code	HSS/N3610
NOS Name	Assist in preparing the clients and medicaments for panchakarma procedure as per instructions or prescriptions
Sector	Healthcare
Sub-Sector	AYUSH
Occupation	Ayurveda Therapy
NSQF Level	3
Credits	6
Version	2.0
Last Reviewed Date	NA
Next Review Date	17/11/2027
NSQC Clearance Date	17/11/2022

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HSS/N3609: Assist in providing support during panchakarma procedure

Description

This Occupational Standard describes the skills and knowledge required to provide support to therapist/doctor for panchakarma procedure based on the client needs

Scope

The scope covers the following :

- Assistance during panchakarma procedure

Elements and Performance Criteria

Assistance during panchakarma procedure

To be competent, the user/individual on the job must be able to:

- PC1.** maintain client's privacy throughout the procedure
- PC2.** assist therapist/doctor in performing panchakarma procedure such as Abhyanga, Shirobhyanga, Udwarthanam, Kati Vasti, and Padabhyanga.
- PC3.** make appropriate adjustments during massage process to meet any changing needs as per the instructions of therapist/doctor
- PC4.** report any health and safety issues to concerned authority

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** safe practice during procedures
- KU2.** relevant workplace health and safety (WHS) legislation
- KU3.** massage procedure, techniques, pressures and rhythms
- KU4.** Shirobhyanga and oils used
- KU5.** three divisions of Shirodhara as per medium/oil used
- KU6.** Udwarthanam, oils used in this massage process, its description and uses
- KU7.** Abhyanga Snanam, oils used in this massage process, its description and uses
- KU8.** Kati Vasti, oils used in this massage process, its description and uses
- KU9.** Padabhyanga, oils used in this massage process, its description and uses
- KU10.** the importance of maintaining correct posture during massage process

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write messages, notes and short descriptive text with reasonable accuracy for easy interpretation of the information



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- GS2.** read documents and information displayed at the workplace
- GS3.** communicate effectively with co-workers and others
- GS4.** plan day to day tasks related to Panchkarma procedures for optimum productivity

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Assistance during panchakarma procedure</i>	118	100	50	90
PC1. maintain client's privacy throughout the procedure	-	-	-	-
PC2. assist therapist/doctor in performing panchakarma procedure such as Abhyanga, Shirobhyanga, Udwarthanam, Kati Vasti, and Padabhyanga.	-	-	-	-
PC3. make appropriate adjustments during massage process to meet any changing needs as per the instructions of therapist/doctor	-	-	-	-
PC4. report any health and safety issues to concerned authority	-	-	-	-
NOS Total	118	100	50	90

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National Occupational Standards (NOS) Parameters

NOS Code	HSS/N3609
NOS Name	Assist in providing support during panchakarma procedure
Sector	Healthcare
Sub-Sector	AYUSH
Occupation	Ayurveda Therapy
NSQF Level	3
Credits	3.5
Version	2.0
Last Reviewed Date	NA
Next Review Date	17/11/2027
NSQF Clearance Date	17/11/2022

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HSS/N9625: Maintain interpersonal relationships and professional conduct

Description

This OS unit is about effective communication and exhibiting professional behaviour with co workers, patients/clients and their families.

Scope

The scope covers the following :

- Maintain professional behaviour

Elements and Performance Criteria

Maintain professional behaviour

To be competent, the user/individual on the job must be able to:

- PC1.** wear appropriate attire
- PC2.** communicate effectively with all individuals regardless of age, caste etc.
- PC3.** adopt a gender neutral behaviour while communicating with the patient and others as per organizational policy
- PC4.** use appropriate IEC material as and when necessary
- PC5.** respond to queries as per defined scope of competence and authority
- PC6.** maintain any records required at the end of the interaction
- PC7.** work collaboratively with other team members
- PC8.** ensure that the privacy of the individual is not intruded
- PC9.** work in a way that shows respect to others

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** guidelines on communicating with patients and other individuals
- KU2.** guidelines on maintaining confidentiality and respecting need for privacy
- KU3.** vision and mission of the organization
- KU4.** importance of recognizing the boundary of one's role and responsibility
- KU5.** importance of establishing and managing requirements, planning and organizing work
- KU6.** how to maintain an environment that is conducive to the provision of medico-legal acts
- KU7.** procedures in the organization to deal with conflict and poor working relationships
- KU8.** how to handle stressful or risky situations when communicating with patients and/or other individuals
- KU9.** importance of asking for assistance when situations are beyond one's competence and authority

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KU10. how to ensure that all information provided to individuals is from reliable sources

KU11. the importance of integrating one's work effectively with others

KU12. the detrimental effects of non adherence to organizational protocols

Generic Skills (GS)

User/individual on the job needs to know how to:

GS1. read protocol updates and policy changes

GS2. be updated with the latest knowledge

GS3. build customer relationships and use customer centric approach

GS4.

- review the information gathered from observation, experience, reasoning, or communication
- to act efficiently

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Maintain professional behaviour</i>	15	20	-	17
PC1. wear appropriate attire	-	-	-	-
PC2. communicate effectively with all individuals regardless of age, caste etc.	-	-	-	-
PC3. adopt a gender neutral behaviour while communicating with the patient and others as per organizational policy	-	-	-	-
PC4. use appropriate IEC material as and when necessary	-	-	-	-
PC5. respond to queries as per defined scope of competence and authority	-	-	-	-
PC6. maintain any records required at the end of the interaction	-	-	-	-
PC7. work collaboratively with other team members	-	-	-	-
PC8. ensure that the privacy of the individual is not intruded	-	-	-	-
PC9. work in a way that shows respect to others	-	-	-	-
NOS Total	15	20	-	17

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National Occupational Standards (NOS) Parameters

NOS Code	HSS/N9625
NOS Name	Maintain interpersonal relationships and professional conduct
Sector	Healthcare
Sub-Sector	Generic
Occupation	Generic
NSQF Level	4
Credits	1.5
Version	2.0
Last Reviewed Date	NA
Next Review Date	17/11/2027
NSQC Clearance Date	17/11/2022

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HSS/N9622: Follow sanitization and infection control guidelines

Description

This OS unit is about following ways for sanitization to prevent the spread of infection as per sectoral working requirements.

Scope

The scope covers the following :

- Social distancing practices
- Personal and workplace hygiene
- Waste disposal methods
- Reporting and information gathering
- Mental and emotional wellbeing

Elements and Performance Criteria

Social distancing practices

To be competent, the user/individual on the job must be able to:

- PC1.** maintain appropriate social distance as per specified protocols, for example, while greeting people, when in crowded places, using contactless mode of delivery of goods, etc.
- PC2.** carry out daily tasks using alternate methods e.g. virtual meetings, e-payments, etc.

Personal and workplace hygiene

To be competent, the user/individual on the job must be able to:

- PC3.** follow recommended personal hygiene and sanitation practices, for example, washing/sanitizing hands, covering face with a bent elbow while coughing/sneezing, using PPE, etc.
- PC4.** follow recommended workplace hygiene and sanitation practices, for example, sanitizing workstation and equipment regularly, using disposable wipes and utensils, using alternative systems to mark attendance, etc.
- PC5.** clean and disinfect all materials/supplies before and after use.

Waste disposal methods

To be competent, the user/individual on the job must be able to:

- PC6.** segregate waste as per guidelines
- PC7.** dispose waste as per guidelines

Reporting and information gathering

To be competent, the user/individual on the job must be able to:

- PC8.** keep abreast of the latest information and guidelines from reliable sources.
- PC9.** report signs and symptoms related to illness of self and others immediately to appropriate authority

Mental and emotional wellbeing

To be competent, the user/individual on the job must be able to:

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PC10. seek help and guidance in case of stress and anxiety

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** solid waste management Rules 2016
- KU2.** significance of personal hygiene practice including hand hygiene
- KU3.** social distancing norms
- KU4.** correct method of donning and doffing of PPE
- KU5.** significance of appropriate waste disposal methods and organizational and national waste management principles and procedures
- KU6.** ways to handle waste appropriately to reduce the risk of contamination
- KU7.** the logistics of waste management
- KU8.** the current national legislation, guidelines, local policies, and protocols related to work
- KU9.** ways to manage infectious risks in the workplace
- KU10.** the path of disease transmission
- KU11.** different methods of cleaning, disinfection, sterilization, and sanitization
- KU12.** the types of cleaning agents
- KU13.** symptoms of infections like fever, cough, redness, swelling and inflammation
- KU14.** signs of stress and anxiety

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write formal and informal letters/emails, memos, reports, etc
- GS2.** read and interpret internal communications correctly
- GS3.** communicate the information effectively during interactions
- GS4.** analyze situations and make appropriate decisions
- GS5.** prioritize, organize, and accomplish work within prescribed timelines

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Social distancing practices</i>	5	3	-	-
PC1. maintain appropriate social distance as per specified protocols, for example, while greeting people, when in crowded places, using contactless mode of delivery of goods, etc.	-	-	-	-
PC2. carry out daily tasks using alternate methods e.g. virtual meetings, e-payments, etc.	-	-	-	-
<i>Personal and workplace hygiene</i>	4	4	-	-
PC3. follow recommended personal hygiene and sanitation practices, for example, washing/sanitizing hands, covering face with a bent elbow while coughing/sneezing, using PPE, etc.	-	-	-	-
PC4. follow recommended workplace hygiene and sanitation practices, for example, sanitizing workstation and equipment regularly, using disposable wipes and utensils, using alternative systems to mark attendance, etc.	-	-	-	-
PC5. clean and disinfect all materials/supplies before and after use.	-	-	-	-
<i>Waste disposal methods</i>	3	2	-	-
PC6. segregate waste as per guidelines	-	-	-	-
PC7. dispose waste as per guidelines	-	-	-	-
<i>Reporting and information gathering</i>	3	2	-	-
PC8. keep abreast of the latest information and guidelines from reliable sources.	-	-	-	-
PC9. report signs and symptoms related to illness of self and others immediately to appropriate authority	-	-	-	-
<i>Mental and emotional wellbeing</i>	2	2	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. seek help and guidance in case of stress and anxiety	-	-	-	-
NOS Total	17	13	-	-

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National Occupational Standards (NOS) Parameters

NOS Code	HSS/N9622
NOS Name	Follow sanitization and infection control guidelines
Sector	Healthcare
Sub-Sector	Generic
Occupation	Generic
NSQF Level	3
Credits	2
Version	2.0
Last Reviewed Date	NA
Next Review Date	17/11/2027
NSQC Clearance Date	17/11/2022

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DGT/VSQ/N0101: Employability Skills (30 Hours)

Description

This unit is about employability skills, Constitutional values, becoming a professional in the 21st Century, digital, financial, and legal literacy, diversity and Inclusion, English and communication skills, customer service, entrepreneurship, and apprenticeship, getting ready for jobs and career development.

Scope

The scope covers the following :

- Introduction to Employability Skills
- Constitutional values - Citizenship
- Becoming a Professional in the 21st Century
- Basic English Skills
- Communication Skills
- Diversity & Inclusion
- Financial and Legal Literacy
- Essential Digital Skills
- Entrepreneurship
- Customer Service
- Getting ready for Apprenticeship & Jobs

Elements and Performance Criteria

Introduction to Employability Skills

To be competent, the user/individual on the job must be able to:

PC1. understand the significance of employability skills in meeting the job requirements

Constitutional values - Citizenship

To be competent, the user/individual on the job must be able to:

PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices

Becoming a Professional in the 21st Century

To be competent, the user/individual on the job must be able to:

PC3. explain 21st Century Skills such as Self-Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.

Basic English Skills

To be competent, the user/individual on the job must be able to:

PC4. speak with others using some basic English phrases or sentences

Communication Skills

To be competent, the user/individual on the job must be able to:

PC5. follow good manners while communicating with others

PC6. work with others in a team

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Diversity & Inclusion

To be competent, the user/individual on the job must be able to:

PC7. communicate and behave appropriately with all genders and PwD

PC8. report any issues related to sexual harassment

Financial and Legal Literacy

To be competent, the user/individual on the job must be able to:

PC9. use various financial products and services safely and securely

PC10. calculate income, expenses, savings etc.

PC11. approach the concerned authorities for any exploitation as per legal rights and laws

Essential Digital Skills

To be competent, the user/individual on the job must be able to:

PC12. operate digital devices and use its features and applications securely and safely

PC13. use internet and social media platforms securely and safely

Entrepreneurship

To be competent, the user/individual on the job must be able to:

PC14. identify and assess opportunities for potential business

PC15. identify sources for arranging money and associated financial and legal challenges

Customer Service

To be competent, the user/individual on the job must be able to:

PC16. identify different types of customers

PC17. identify customer needs and address them appropriately

PC18. follow appropriate hygiene and grooming standards

Getting ready for apprenticeship & Jobs

To be competent, the user/individual on the job must be able to:

PC19. create a basic biodata

PC20. search for suitable jobs and apply

PC21. identify and register apprenticeship opportunities as per requirement

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

KU1. need for employability skills

KU2. various constitutional and personal values

KU3. different environmentally sustainable practices and their importance

KU4. Twenty first (21st) century skills and their importance

KU5. how to use basic spoken English language

KU6. Do and dont of effective communication

KU7. inclusivity and its importance

KU8. different types of disabilities and appropriate communication and behaviour towards PwD

KU9. different types of financial products and services

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- KU10.** how to compute income and expenses
- KU11.** importance of maintaining safety and security in financial transactions
- KU12.** different legal rights and laws
- KU13.** how to operate digital devices and applications safely and securely
- KU14.** ways to identify business opportunities
- KU15.** types of customers and their needs
- KU16.** how to apply for a job and prepare for an interview
- KU17.** apprenticeship scheme and the process of registering on apprenticeship portal

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** communicate effectively using appropriate language
- GS2.** behave politely and appropriately with all
- GS3.** perform basic calculations
- GS4.** solve problems effectively
- GS5.** be careful and attentive at work
- GS6.** use time effectively
- GS7.** maintain hygiene and sanitisation to avoid infection

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Introduction to Employability Skills</i>	1	1	-	-
PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-
<i>Constitutional values - Citizenship</i>	1	1	-	-
PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
<i>Becoming a Professional in the 21st Century</i>	1	3	-	-
PC3. explain 21st Century Skills such as Self-Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
<i>Basic English Skills</i>	2	3	-	-
PC4. speak with others using some basic English phrases or sentences	-	-	-	-
<i>Communication Skills</i>	1	1	-	-
PC5. follow good manners while communicating with others	-	-	-	-
PC6. work with others in a team	-	-	-	-
<i>Diversity & Inclusion</i>	1	1	-	-
PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
PC8. report any issues related to sexual harassment	-	-	-	-
<i>Financial and Legal Literacy</i>	3	4	-	-
PC9. use various financial products and services safely and securely	-	-	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. calculate income, expenses, savings etc.	-	-	-	-
PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-
<i>Essential Digital Skills</i>	4	6	-	-
PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-
PC13. use internet and social media platforms securely and safely	-	-	-	-
<i>Entrepreneurship</i>	3	5	-	-
PC14. identify and assess opportunities for potential business	-	-	-	-
PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
<i>Customer Service</i>	2	2	-	-
PC16. identify different types of customers	-	-	-	-
PC17. identify customer needs and address them appropriately	-	-	-	-
PC18. follow appropriate hygiene and grooming standards	-	-	-	-
<i>Getting ready for apprenticeship & Jobs</i>	1	3	-	-
PC19. create a basic biodata	-	-	-	-
PC20. search for suitable jobs and apply	-	-	-	-
PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-
NOS Total	20	30	-	-

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National Occupational Standards (NOS) Parameters

NOS Code	DGT/VSQ/N0101
NOS Name	Employability Skills (30 Hours)
Sector	Cross Sectoral
Sub-Sector	Professional Skills
Occupation	Employability
NSQF Level	2
Credits	1
Version	1.0
Last Reviewed Date	NA
Next Review Date	31/03/2025
NSQC Clearance Date	31/03/2022

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HSS/N3608: Assist in post procedure compliances of panchakarma session

Description

This Occupational Standard describes the knowledge, understanding and skills required by an individual to carry out post procedure requirement such as cleaning of client/set up/equipment and re-setting up of unit for next session

Scope

The scope covers the following :

- Post procedure requirement of client
- Post procedure requirement of unit

Elements and Performance Criteria

Post procedure requirement of client

To be competent, the user/individual on the job must be able to:

- PC1.** maintain client's privacy
- PC2.** clean the client's body as per organizational policies
- PC3.** handover client's articles such as jewelry, clothes and other valuables to client or relatives as per organizational policies
- PC4.** orient client about do's and don'ts of related panchakarma session as per prescriptions/orders
- PC5.** maintain records and reports of the session

Post procedure requirement of unit

To be competent, the user/individual on the job must be able to:

- PC6.** clean/ disinfect/ sterilize panchakarma set up and equipments as per the organization policies and procedures
- PC7.** pack and store equipments, materials and consumables used as per organizational policies and SOPs
- PC8.** check linen for grease, stains, damage and maintain record as per organizational policy
- PC9.** segregate rejected linen for wash or condemning as per organizational policy
- PC10.** organize documents, stationery, equipment and accessories as per work flow
- PC11.** check that all equipment and accessories are in working condition and safe to operate for next session
- PC12.** report any malfunction, damage, shortage of stock, missing item or sub-optimal performance to appropriate authority as per standard procedure

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

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- KU1.** procedures for safe practice
- KU2.** relevant Workplace Health and Safety (WHS) legislation
- KU3.** norms set by accreditation agencies for panchakarma units
- KU4.** relevant Indian hospital standards, regulations and guidelines
- KU5.** standard operating procedures for cleaning panchakarma unit
- KU6.** suitable cleaning agents and methods of cleaning
- KU7.** after care or cleaning procedure of client
- KU8.** safe practices while handling/cleaning articles and linen
- KU9.** escalation protocols in case of non-compliances
- KU10.** donning and doffing of Personal Protective Equipment (PPE)

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** write messages, notes and short descriptive text with reasonable accuracy for easy interpretation of the information
- GS2.** read documents and information displayed at the workplace
- GS3.** communicate effectively with co-workers and others
- GS4.** plan day to day tasks related to Panchkarma procedures for optimum productivity

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Post procedure requirement of client</i>	50	30	25	10
PC1. maintain client's privacy	-	-	-	-
PC2. clean the client's body as per organizational policies	-	-	-	-
PC3. handover client's articles such as jewelry, clothes and other valuables to client or relatives as per organizational policies	-	-	-	-
PC4. orient client about do's and don'ts of related panchakarma session as per prescriptions/orders	-	-	-	-
PC5. maintain records and reports of the session	-	-	-	-
<i>Post procedure requirement of unit</i>	50	37	25	13
PC6. clean/ disinfect/ sterilize panchakarma set up and equipments as per the organization policies and procedures	-	-	-	-
PC7. pack and store equipments, materials and consumables used as per organizational policies and SOPs	-	-	-	-
PC8. check linen for grease, stains, damage and maintain record as per organizational policy	-	-	-	-
PC9. segregate rejected linen for wash or condemning as per organizational policy	-	-	-	-
PC10. organize documents, stationery, equipment and accessories as per work flow	-	-	-	-
PC11. check that all equipment and accessories are in working condition and safe to operate for next session	-	-	-	-
PC12. report any malfunction, damage, shortage of stock, missing item or sub-optimal performance to appropriate authority as per standard procedure	-	-	-	-
NOS Total	100	67	50	23

Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	HSS/N3608
NOS Name	Assist in post procedure compliances of panchakarma session
Sector	Healthcare
Sub-Sector	AYUSH
Occupation	Ayurveda Therapy
NSQF Level	3
Credits	3
Version	2.0
Last Reviewed Date	NA
Next Review Date	17/11/2027
NSQC Clearance Date	17/11/2022

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Either each element/Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory, viva and Skills Practical for each element/PC.
2. The assessment for the theory part will be based on knowledge bank of questions approved by the SSC.
3. Individual assessment agencies will create unique question papers for theory part for each candidate/batch at each examination/training center(as per assessment criteria below).
4. Individual assessment agencies will create unique evaluations for skill practical & viva for every student at each examination/ training center based on these criteria.

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5. In case of successfully passing as per passing percentage of the job role, the trainee is certified for the Qualification Pack.

6. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Minimum Aggregate Passing % at QP Level : 70

(Please note: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
HSS/N3610.Assist in preparing the clients and medicaments for panchakarma procedure as per instructions or prescriptions	100	100	50	70	320	20
HSS/N3609.Assist in providing support during panchakarma procedure	118	100	50	90	358	30
HSS/N9625.Maintain interpersonal relationships and professional conduct	15	20	-	17	52	10
HSS/N9622.Follow sanitization and infection control guidelines	17	13	-	-	30	10
DGT/VSQ/N0101.Employability Skills (30 Hours)	20	30	0	0	50	10
HSS/N3608.Assist in post procedure compliances of panchakarma session	100	67	50	23	240	20
Total	370	330	0	0	1050	100

Qualification Pack

Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Qualification Pack

Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.

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Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.